**Certification Review Compliance Letter (Cert 1 or 2 – No Cert at this time)**

DATE

NAME

ADDRESS

CITY, STATE ZIP

SUBJECT: Project title:

 Federal Aid No.:

 Right of Way Certification Review

Dear :

At your request, the WSDOT recently conducted a review of the right of way acquisition files for the above-referenced project to check for compliance with your agency’s approved right of way procedures, the WSDOT LAG Manual, Chapter 25, and applicable sections of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (“Uniform Act”).

An appropriate sample of the individual parcel files were selected for review. Our review found the agency fully in compliance with no corrective measures required.

The issuance of a Right of Way Certificate by the WSDOT is not possible at this time, because (state applicable reasons such as federal funds have not been identified for any phase of your agency’s project, or no PS&E is available for inspection, or no funds for the construction phase have been identified for your agency’s project, or the right of way for your agency’s project is not clear, or other).

Enclosed are all original review documents that were prepared in reviewing your agency’s project. Please note that your agency is responsible for retaining these original documents, as the WSDOT’s document retention period is limited. You are also advised to secure the original parcel acquisition and relocation files in a manner such that they may be readily available should the need arise for further inspection.

At such time as conditions exists that make your agency’s project eligible for certification, your agency may resubmit its request for certification, accompanied by the original review documents.

WSDOT strongly encourages local agencies to contact their Local Agency Coordinator as early as possible on federally-funded projects where the acquisition of property rights is anticipated. The LAG manual, the Uniform Act and related material governing the acquisition of real property rights are complex and we welcome any request for assistance in interpreting them.

Sincerely,

NAME

WSDOT Local Agency Coordinator, Local Programs

*\_\_\_\_\_\_\_\_\_\_\_ Region*

*Phone*

*Email Contact*

Enclosure

cc: (Name of Region Local Programs Engineer)

Dianna Nausley, Local Programs Right of Way Manager